



REQUEST FOR QUOTATIONS FROM ORGANIZATIONS/ WHOLESALE/ TRADERS/EXPORTERS for Procurement and Supply of Goods at Sri Lanka (Emergency Assistance)

Purpose:

Due to the current economic crisis in Sri Lanka, a majority of the population got affected with shortage/lack of food supplies, health facilities and educational support systems from the Government. Fairtrade Network of Asia and Pacific Producers (NAPP) which aims to promote sustainable development and reduce poverty through fairer trade. Considering the situation, FT NAPP intended to support their small-scale producers & small-scale producers' organizations, plantation workers [Hired labour Organizations (HLO)], farmers & their family members with some basic needs, as part of their contribution, to support during the crisis.

We identified the following as the immediate major difficulties faced by the small-scale producers & small-scale producers organizations, plantation workers [Hired labour Organizations (HLO)], farmers & their family members due to the adverse impacts of the economic problems in the country:

- Lack of access to good quality vegetable seeds, seedlings and planting material to enable home/kitchen gardening by worker families, to supplement their families daily food needs and contribute to their food security
- Increased cost of daily basic consumables like rice, wheat flour, dal etc.
- Inadequacy/ non availability of nutritious food supplements such as Thripasha as the suppliers have stopped production, leading to escalation of malnutrition among children and lactating mothers.
- Shortages of women's sanitary supplies, resulting in difficulties among worker family women and girls to maintain their hygiene and sanitation.
- Shortages and lack of essential medicines, including prescription medicine in the estate dispensaries and even government hospitals and clinics, needed by worker family members suffering from non-communicable diseases and health issues.
- Increased cost of stationaries/educational items

Objective:

1. To assist and facilitate the Sri Lankan FT certified Hired labour Organizations (HLO) and Small-scale Producer Organizations (SsPOs) workers, farmers and their family members, to address and mitigate their most urgent or emergency economic, health, nutrition and survival needs, caused by the adverse impacts of current socio-political and economic problems Sri Lanka is experiencing.
2. To Help Strengthen and sustain the plantation worker and farmer family resilience to face the current and future economic constraints of this nature, and ensure their ability to improve their livelihoods and standard of living through Fairtrade

Requirement for application:

Considering the above factors, we are looking for organizations/ wholesaler/ traders/exporters who can procure and supply goods [(a) medicines, (b) Nutrients, & (c) Stationaries] as per the excel sheet (click on the google drive link below), at competitive rates, and optimum quality

Interested organizations/ wholesaler/ traders/ exporters can submit their RFQ as per the below requirements:

1. RFQ Format link:

<https://docs.google.com/spreadsheets/d/1aFXJdH4mwc1RmSWKetyT7CnEcpFdYz4e/edit#gid=298395422>

2. Kindly download the RFQ documents and submit your quotation by email only

3. Quotation must be submitted in EURO only

4. All quotations should be submitted in English language, with a subject line: **“Quotation for Procurement and Supply of Goods at Sri Lanka (Emergency Assistance)”** to hr@fairtradenapp.org with a copy to producerfund@fairtradenapp.org. In case of any query/clarification required on the RFQ, please feel free to reach out us.

5. Additional Documents/Details Required:

- a. Business registration certificate (business permit),
- b. Tax certificates/registration copies (as applicable)
- c. Duly signed Mandatory Principles of Humanitarian Aid Procurement (Annex 1),
- d. Duly signed Company Self-Declaration (Annex 2).
- e. Provide a sheet with detailed item description for every item quoted by you
- f. Provide a detail of quality of item, quality of packing, insurances (if any), mode of transport, and earliest possible date of delivery

6. Deadline for submitting quotation is: **05 October 2022 EoD**